

**ASUTOSH COLLEGE**  
(Estd. 1916)  
92, S.P. Mukherjee Road  
Kolkata – 700026



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Date: 04/01/2024

## **NOTICE FOR REFUND (P.G.)**

This is for the information of Semester-I students (Post Graduate), willing to take refund of fees deposited to the College as admission fees for the academic year 2023-2024, are instructed to go through the refund policy as per UGC Guideline (D.O. No. F.2-71/2022, Dated-13/07/2023).

As per Refund Policy (2023-2024) to get refund of admission fees **students are to submit an application** with all the following requisite papers to the **Enquiry Office**, Humanities Block, 16, Basanta Bose Road, Kolkata-700026 **by 15/01/2024**.

### **The requisite documents are:**

1. Application letter duly signed by the candidate.
2. Online receipt copy of admission fees deposited to the College.
3. Cancelled cheque or xerox copy of the first page of bank passbook of the candidate or guardian.
4. Xerox copy of Transfer Certificate or Cancellation Certificate issued by the College.

*Manas Kabi*

Dr. Manas Kabi

Principal

Asutosh College

PRINCIPAL

ASUTOSH COLLEGE

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