ASUTOSH COLLEGE
(Estd. 1916)
92, S.P. Mukherjee Road
Kolkata – 700026

Phone: 2455-4504/ 2486-3912
Fax   : (033) 2486-3006
Mail   : mail @asutoshcollege.in
Web   : www.asutoshcollege.in

Online Exam Portal

Instruction for Online Examination

Open College Website

www.asutoshcollege.in

and

Click on *Examination* menu

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Step 1:

For first time User (examination portal) only:
After opening examination portal students are directed to click on New Registration (*one time* **registration required for whole examination period)** before submit/ upload their answer script (students may register his or herself **before** the first date of examination).
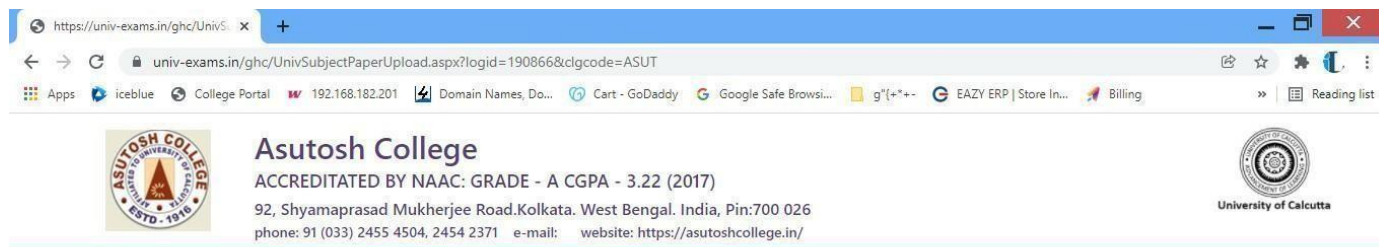
For already registered User (in examination portal):
Login with your old credentials (User ID & Password) and submit answer script.

Step 2:

For examinations conducted through Google Form, No need to upload answers scripts. Only click on Submit at the end of the form. A copy of the response will be send to the registered e-mail id.

For examinations conducted through PDF Submission mode, please follow the below instructions:

- For uploading answers script, students need to select Semester, subject and paper from drop down. Only current ongoing subjects and papers will be displayed in the portal.

- Students can upload their answer scripts multiple times during the stipulated time period. But only the last uploaded script will be accepted for evaluation.

- Do not use special characters like - / * spaces in the file name. Uploaded single **PDF** should be **within 25MB** of size (all answer script should be in single pdf file for their current examination).

- All Uploaded answers / file will always be available for viewing, even after the schedule time.

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- Please Click on **EXAM ROUTINE** to check the examination schedule.

- Please Click on Download Current Question Paper to access the question paper as per the schedule given in the routine.