

ASUTOSH COLLEGE
(Estd. 1916)
92, S.P. Mukherjee Road,
Kolkata – 700026



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Date: 21.08.2019

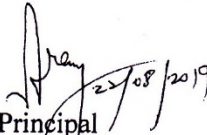
NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 29th August at 2.00 p.m at the Principal room.


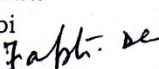





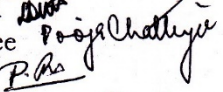


All Internal members are requested to attend.

Agenda:-

1. Submission of AQAR (2018-19) data
2. Discussion regarding assignment of Criteria for SSR
3. Discussion regarding composition of IQAC
4. Discussion regarding Website upgradation.
5. Discussion regarding Departmental and Faculty data collection and maintainance.
2. Miscellaneous


21/08/2019
Vice-Principal
Vice-Principal
ASUTOSH COLLEGE
KOLKATA-700 026

MEMBERS:

Prof. Tathagata Ray Chaudhuri. 
Prof. Abhik Kundu
Prof. Manas Kabi
Prof. Tapti De 
Prof. Sayani Mukhopadhyay 
Prof. Bhaskar Mridha
Sri Debasish Roy
Sri Sarthak Banerjee
Prof. Sajal Bhattacharya
Prof. Manorama Chatterjee
Prof. Siddhartha Kar
Prof. Sraboni Roy 
Prof. Chandramalli Sengupta 
Prof. Keya Ghosh
Prof. Soma Halder 
Prof. Dhiman Dutta 
Prof. Pooja Chatterjee 
Prof. Prabir Rudra 
Smt. Sanchal Bose
Invitee: Sri Manas Biswas, 



MINUTES OF IQAC MEETING HELD ON 29th AUGUST 2019

- Coordinator Reported the submission of AQAR 2017 – 2018 as per format.
- The importance of Certificate Courses were discussed by IQAC.
- **Proposed that** : Certificate courses in Basic Computer Skills and Web Designing, Soft Skills Development, and Career Counselling and Training are launched for respectively Semester 1, Semester 3 and 3rd year students of the college. The IQAC thanked the college administration for implementing its proposal.

- Discussion regarding collection DATA BASE OF 2018 – 2019
- **Proposed that** :
 - AQAR FORMAT has been changed wef 2018 – 2019
 - 1 member to be assigned per Department.
 - Format to be given in EXCEL / WORD format for filling up.
 - Departmental reports of 2017 and 2018 to be emailed, if available, (WORD OR EXCEL)
 - Members to compile reports collected from departments in EXCEL (2017 AND 2018) in one file.
 - IT, Students' Union, Accounts, Other Units like NSS, NCC : Data to be collected to be coordinated by Coordinators/Convenors of those units
 - Members to meet with the departments and
 - a) Check pooled data.
 - b) Enter any data available but not entered for 2017 – 2018 and 2018 – 2019.
 - c) Check and collect all supportive documents.
 - The following cluster of departments were proposed for the data pooling purpose.

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CLUSTER 1 : RINA KAR DUTTA/ ADITI DAS/ GAJENDRA NATH MAITY.

DEPARTMENT	2017	POOL	2018	POOL	IN CHARGE
BENGALI	NO	NO	NO	NO	SAMRAT DUTTA
SANSKRIT	YES	NO	NO	NO	JUBIN YASMIN
COM ENG.	NO	NO	NO	NO	KABI BAKSHI
PHILOSOPHY	YES	NO	YES	YES	CHANDRIMA BHAR
SOCIOLOGY	NO	NO	YES	NO	SREETAMA CHAUDHURI
B.VOC	NO	NO	YES	YES	SANTANU MODAK

CLUSTER 2 : SANCHITA SANYAL/ NANDAN GHOSH/ KUNTAL KANTI GOSWAMI.

DEPARTMENT	2017	POOL	2018	POOL	IN CHARGE
ENGLISH	YES	NO	YES	YES	SRABONI ROY
HISTORY	YES	NO	YES	NO	SUBHASHREE GHOSH
POL SC.	YES	NO	YES	NO	SANCHITA SANYAL
JOURNALISM	NO	NO	NO	NO	NABANITA BHATTACHARYA
BBA	YES	NO	NO	NO	SUDIP GHOSH
ECONOMICS	YES	NO	YES	NO	NANDINI MUKHERJEE

CLUSTER 3 : DHIMAN DUTTA/SREEJITA BASU MALLICK/SOURAV BHOWMICK.

DEPARTMENT	2017	POOL	2018	POOL	IN CHARGE
PHYSICS	YES	NO	NO	NO	AMIT KUMAR BHATTACARJYA
ELECTRONICS	YES	NO	YES	YES	ARNAB SAMADDAR
MATHS	YES	NO	YES	YES	PRABIR RUDRA
GEOLOGY	YES	NO	YES	YES	DIPANJANMAJUMDAR
GEOGRAPHY	YES	NO	NO	NO	INDIRA HALDER

CLUSTER 4 : MANAS BISWAS/RWITI BASU/KANCHAN KARMAKAR.

DEPARTMENT	2017	POOL	2018	POOL	IN CHARGE
STATS	YES	NO	NO	NO	SANKHA BHATTACHARJYA
COMP.SC.	YES	NO	YES	NO	ARNAB GHOSHAL

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PSYCHOLOGY	NO	NO	YES	YES	TINNI DUTTA
CHEMISTRY	YES	NO	YES	NO	NILADRI KARAN
BIOCHEMISTRY	YES	NO	NO	NO	PARAMITA ROY CHOWDHURY

CLUSTER 5 : SRIPARNA DUTTA RAY/BIDISHA SEN/PARTHASARATHI BERA.

DEPARTMENT	2017	POOL	2018	POOL	IN CHARGE
MICROBIOLOGY	YES	NO	NO	NO	KUNTAL KANTI GOSWAMI
ZOOLOGY	YES	NO	NO	NO	SISIR TAMANG
ENV.SC.	YES	NO	NO	NO	ARIJIT CHATTERJEE
BOTANY	YES	YES	YES	YES	MITHU BISWAS
IFF	NO	NO	YES	NO	RAHUL MONDAL

- **Proposed that** Data for the different criteria to be pooled and arranged as per online format by the following members.
- Criterion I – TAPTI DE, MANORAMA CHATTERJEE.
 - Criterion II – CHANDRAMALLI SENGUPTA, POOJA CHATTERJEE.
 - Criterion III – SOMA HALDER, PRABIR RUDRA.
 - Criterion IV – KEYA GHOSH, MANAS BISWAS.
 - Criterion V – SAYANI MUKHOPADHYAY, DHIMAN DUTTA.
 - Criterion VI – SRABONI ROY, MANAS KABI.
 - Criterion VII - TATHAGATA RAY CHOWDHURI.
- **Proposed that :** The following members were suggested for inclusion in different data Collection Committees :-
1. GAJENDRA NATH MAITY.
 2. SHANKAR CH.BASU.
 3. SHYAMALINA HALDER.
 4. AYESHA KABIR.
 5. POULAMI KHAN.
 6. KUNTAL SINHA.

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7. SANTANU CHOWDHURY.
8. SWAMANA ROY BARMAN.
9. ARUNDHUTI GANGULY PAL.
10. RIMA ROY.
11. DEBASTUTI DASGUPTA.
12. MOON JANA.
13. RIDDHI SAHA.
14. SURAMA BERA.
15. BIDISHA DATTA.
16. BIDISHA MAITRA SEN.
17. RIMJHIM ROY.
18. SUBHASHREE GHOSH.

MEMBERS PRESENT

Prof Apurba Ray
Dr. Tathagata Ray Chaudhuri.
Dr. Abhik Kundu
Dr Manas Kabi GB Member &Bursar
Dr. Tapti Dey, GB Member
Dr. Sayani Mukhopadhyay, GB Member
Prof. Bhaskar Mridha GB Member
Sri Debasish Roy GB Member
Sri Sarthak Banerjee GB Member
Dr. Sajal Bhattacharya
Dr. Manorama Chatterjee
Prof. Siddhartha Kar
Dr. Sraboni Roy
Dr. Chandramalli Sengupta
Dr. Keya Ghosh

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Dr. Soma Halder
Dr. Dhiman Dutta
Dr Pooja Chaterjee
Dr. Prabir Rudra
Smt Sanchali Bose
Special Invitee: Prof. Manas Biswas

A handwritten signature in black ink on a light purple rectangular background. The signature reads 'Tathagata Ray Chaudhuri'.

DR TATHAGATA RAY CHAUDHURI
CO-ORDINATOR
IQAC, ASUTOSH COLLEGE

A handwritten signature in black ink. The signature is stylized and appears to read 'A. Ray'.

PROF APURBA RAY
VICE PRINCIPAL
ASUTOSH COLLEGE