



Meeting of the IQAC with Members of the Teaching Staff

Date: 21.09.2023

AGENDUM: Preparation of AQAR for the Session 2022-2023

MEMBERS PRESENT

MEMBERS PRESENT (EXTERNAL)

Sl. No.	NAME	DESIGNATION
1.	DR. INDRILA GUHA	Principal, Basanti Devi College & Member of the Governing Body, Asutosh College
2.	DR. AMLAN CHAKRABORTY	Professor & Director, A. K. Choudhury School of Information Technology, University of Calcutta & Head, IT & Technology Innovation cell, Department of Higher Education, Govt. of West Bengal
3.	DR. JAYDEEP SARANGI	Principal, New Alipore College
4.	SRI DEBAJIT CHATTAPADHYAY	Assistant Commissioner of Police, Kolkata Police
5.	SRI SURAJ SHANKAR BOSE	Gladiatech Consultancy Services Private Limited

MEMBERS PRESENT (INTERNAL)

Sl. No.	NAME	Sl. No.	NAME
1.	DR. MANAS KABI, PRINCIPAL	7.	DR. RINA KAR (DUTTA)
2.	DR. SRABONI ROY	8.	DR. SRIPARNA DATTA RAY
3.	DR. SAYANI MUKHOPADHYAY	9.	DR. SUBHASRI GHOSH
4.	DR. SUPRIYO DAS	10.	DR. NILADRI SEKHAR KARAN
5.	DR. TATHAGATA RAYCHAUDHURI	11.	DR. KUNAL SINHA
6.	DR. ABHIK KUNDU	12.	DR. BIDISHA MAITRA SEN

MINUTES& RESOLUTIONS

The agendum was introduced in the house by the coordinator with the Principal, Dr. Manas Kabi initiating the discussion.

- Work on compiling the AQAR to begin immediately.
- It was proposed that separate teams under the supervision of senior teachers be formed for data management and compilation of the seven (7) criteria of the AQAR.

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- It was further proposed that a supervisory team would verify the data for the different criteria and upload the same in the college and NAAC portals.
- The teams be formed and access rights to the college portal for uploading/ viewing/ editing of the different criteria be given to the members of the respective teams.

Dr. Manas Kabi, Principal

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Dr. Sraboni Roy, IQAC Coordinator

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