



**MINUTES OF IQAC MEETING HELD ON 26<sup>TH</sup> SEPTEMBER 2022**

- Decision was taken by the College Administration that purchase of books shall be done for the academic session of 2022 - 2023 for all Undergraduate and Postgraduate Departments.
- All Heads of the Departments were requested to submit a requisition for purchase of new books required for students in the upcoming academic session.
- Proposed Grant allocation of Rs.50,000/- and Rs.30,000/- was announced for Science and Humanities Departments respectively.
- A proposal for organizing a Book Fair in the College premises (in the month of January, 2023) was given by our Librarian and this was approved by the College Authority and he was asked to take necessary measures to make the event a grand success.
- Conveners of all Library Development Committees (Central Library, Seminar Library (Humanities) , Asutosh College Training Centre Library , Bhasa Campus Library , Post Graduate Library (Centenary Building) were requested to take necessary measures for increasing footfalls in all Libraries in the post pandemic period.
- Initiative was also taken to increase the number of books in the Seminar Library; this initiative was taken as an action in response to student feedback taken by the College Authority.
- The Status of the Integrated Library Management System (ILMS) was partial since 2020 - 2021; discussion was done to make the Nature of Automation fully functional. Necessary measures have been initiated in this arena. The proposed deadline for this automation is November 2022.
- Librarian was requested to submit relevant data pertaining to daily usage of Library by both students and teachers (required for AQAR 2021-2022 data submission).

**MEMBERS PRESENT**

SL. No.	NAME OF THE MEMBERS	SL. No.	NAME OF THE MEMBERS
1.	Prof. Apurba Ray	15.	Dr. Gajendra Nath Maity
2.	Dr. Manas Kabi	16.	Sri Ajit Bhattacharjee
3.	Dr. Sriparna Datta Ray	17.	Smt. Jhuma Guha
4.	Dr. Rina Kar Dutta	18.	Smt. Neha Maity
5.	Dr. Bidisha Maitra Sen	19.	Sri. Supriyo Das
6.	Dr. Manorama Chatterjee	20.	Smt. Sharmistha Saha
7.	Dr. Tapti De	21.	Smt. Soma Majumdar Saha
8.	Dr. Sraboni Roy	22.	Sri Goutam Deb Sarkar
9.	Sri. Gouranga Charan Jana	23.	Smt. Amrita Dutta
10.	Smt. Antika Sinha	24.	Sri Anjan Dey
11.	Sk Mohiuddin	25.	Smt. Jaya Chakraborty
12.	Dr. Indira Halder	26.	Smt. Pooja Ghosh
13.	Sri Santanu Modak	27.	Smt. Alpana Middy
14.	Dr. Rwiti Basu	28.	Shri. Suman Chongder

*Sriparna Datta Ray*

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CO-ORDINATOR  
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