

Women Empowerment Cell
Asutosh College

Date	21.03.2023
Type of meeting	Offline Main Building Professors Room
Time	2:00 PM to 2:30 PM

Minutes of the meeting :

An offline meeting was held at the Main Building Professors Room on 21st March (Tuesday) from 2:00 PM to 2:30 PM and the following were discussed upon –

1. A detailed discussion pertaining to the seminar on “The Sex- Gender System: Thinking across the Nature – Culture Binary ” was held and duties were delegated to individual members.
2. The reporting time at the Centenary Building for all the members will be 12:00 Noon.
3. On reaching the venue at the designated time Smt.Samanwita Das, Smt. Shramana Roy Barman, Dr. Sangita Ghosh, Smt.Sneha Dutta, Smt.Soumita Roy, Smt. Jubin Yasmin , and Dr.Taniya Roy shall ensure proper decoration of the Table (Podium), placement of water bottles , arrangement of tea and biscuits. A trial run of the video created by the Women Empowerment Cell would be done so as to check the proper functioning of it along with the required IT support systems (Laptop , Microphone and Speakers) by Dr.Moon Jana, Smt. Sneha Dutta and Mr.Somnath Das.

4. The overall readiness for the event would be taken care of by Dr.Bidisha Maitra Sen, Dr.Subhasri Ghosh and Dr.Priyadarshini Mallick.
5. Smt.Shramana Roy Barman would be in charge of arranging coffee and biscuits for the participants and members present.
6. The registration of the participants would be done by Dr. Taniya Roy, Smt. Moumita Singha and Dr. Debasmrity Mukherjee. The registration form to be made by Smt. Sneha Dutta.
7. The entire flow chart was finalised and discussed. The event will be having five distinct stages namely the introductory session, felicitation, the talk (session), question and answers session and the vote of thanks.
8. The entire event would be hosted by Smt. Nima Doma Lama. On behalf of the college administratin Prof. Apurba Ray (Vice Principal) or Dr.Manas Kabi (Bursar) would make an inaugural address. Dr. Sayani Mukhopadhyay and Dr. Bidisha Maitra Sen being the convenors would speak about the Cell and the theme for this year's Women Empowerment Day.
9. Post the inaugural session, felicitation of Dr. Ritu Sen Chaudhuri would be done. After which, a briefing about the video made by the Women Empowerment Cell would be given and the same would be screened for all.
10. Smt. Nima Doma Lama would introduce the speaker and call the session open.
11. The question – answer session would be taken care of by Smt.Sritama Chaudhuri and Dr. Subhasri Ghosh.
12. The vote of thanks would be delivered by Dr.Priyadarshini Mallick.
13. Dr.Sraboni Roy and Dr.Moon Jana would be taking geo-tagged pictures of the entire initiative.

Signature of the members present

Sayami Mukhopadhyay

Rita Kar (Dutta)

Nina Doma Lama.

Moumita Singha

Tubin Yasmin.

Suh. Roy.

Sritama Chaudhuri

~~Prityadwaini Mallik~~

bidisha Maitra Sen.

Sueha Dulla

Tanika Roy

Debasmita Mukherjee.

Bhramara Ray Baseman.

Moan Saha

Samanvit Das,